

# Eaton County Genealogical Society Executive Board Meeting Minutes

2018 May - Monday, May 14, 2018

The meeting was called to order by president Chris Brown at 6:39p.m. A quorum was met.

Present: Chris Brown, Jim Kendall, Sher Brown, Sherry Copenhaver, Becky Kendall, Shirley Hodges, John Evans, Marijo Wakley, Janet Skipper, Liz Jones, Marcy Cousino

Absent: Dianna Emerson

## Reports of officers & committees

**Recording Secretary:** The minutes of April 14, 2018 were reviewed. A motion was made by Sher Brown to approve the board meeting minutes and seconded by Shirley Hodges. Motion passed.

**Treasurer:** Sher Brown distributed an actual copy of the checking account balance, which shows \$3,587.26 ending balance. From this amount, \$2,303.00 is restricted funds and outstanding checks which means we have \$1,284.00 actual usable funds. Sher's computer needs repair and when it is repaired, she will provide reports. Sherry Copenhaver made a motion to create a budget of \$300.00 from the general fund for the World War One project and Becky Kendall supported. Motion passed. If Courthouse Square Association moves the carpet currently in the 3<sup>rd</sup> floor courtroom to the ECGS Room 1, Shirley Hodges made a motion to donate \$200.00 to Courthouse Square Association for the carpeting. Marijo Wakley supported the motion and it was passed. Sherry Copenhaver explained the Eaton County Historical Commission liked the idea of helping with outside indexing help, but would like more information at their next meeting the first of July before committing to a grant. Janet Skipper agreed to help Sherry with getting more details for the grant. Jim Kendall made a motion to commit \$1,000.00 of ECGS money from undesignated money to this outside indexing project when filing the amended grant. Shirley Hodges seconded the motion and the motion passed. Sherry Copenhaver raised the question of what our long-term goals are for the money we have in our bank accounts. For example; how much should we always have on hand and what should we be using the money we do have for? Sher requested we transfer \$1,000.00 from Pay Pal to Checking and the Board agreed with this and also discussed changing what needs to be changed with the bank with the new officers. Sher has filed the paperwork for a credit card to use for certain things, such as the website. Liz Jones made a motion to approve the Treasurer reports and Jim Kendall seconded. Motion passed.

**Membership Secretary:** Dianna Emerson was absent and had sent a report to Sherry Copenhaver to report. There are 98 paid members, 17 spouses, 2 life, and 7 comp, for a total of 124 members. Sher Brown made a motion to accept the Membership report and Liz Jones seconded. Motion passed.

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**Trustees:** Shirley Hodges stated t-shirts are in and asked people to wear them to meetings! Sherry Copenhaver made a motion to approve the Trustee report and Janet Skipper seconded. Motion passed.

**Vice-President:** Jim Kendall verified we have all the equipment we need for speaker WWII survivor Dick Thelen, including putting something up to reserve the parking spot right by the door. He will see about Keith Harrison doing the June pre-meeting. Sherry will check with the American Legion to see if we can rent the hall for the August 30<sup>th</sup> Anniversary party. Marcy Cousino made a motion to approve the Vice-President report and Sher Brown seconded. Motion passed.

**President:** Chris Brown submitted his resignation letter to the Board effective May 17<sup>th</sup>, 2018, due to taking care of his mother. There is a DNA meeting on Monday, May 21<sup>st</sup> that he will attend, and after that, he will ask Sue Thompson if she wants to take over the DNA Special Interest Group. If she does not want to, this group will be discontinued for now. The Military Special Interest Group will be discontinued until further notice. The Writers Group may not meet as often. Because the Librarian, Sharlene Thuma, submitted her resignation as of May 1, 2018, and her resignation was accepted by President Chris Brown May 14<sup>th</sup>, 2018. Chris appointed Janet Skipper as Librarian to carry out the remainder of the year as Librarian. Since Jim Kendall has agreed to become President, Chris has appointed Shirley Hodges as Vice-President for the remainder of the year. A motion was made by Marijo Wakley to approve President report and seconded by Shirley Hodges. Motion passed.

**Computer and technology:** John Evans had nothing to report for this month. A motion was made by Sher Brown to approve Computer report and seconded by Janet Skipper. Motion passed.

**Historian:** Marijo Wakley reported she read there was already a resource guide for Eaton County and wondered if she should still be working on one. Sherry Copenhaver said she liked the draft she had seen that Marijo had started and Shirley did not know where we had one. Marijo said she would polish what she has and submit it. Shirley and Sherry said they would email pictures they have of various events to Marijo, with details about what they covered, and we talked about giving her a budget for getting pictures printed. Becky made a motion to create a budget of \$50.00 for printing pictures for the historian scrapbook(s) and Liz Jones seconded it. Motion passed. Sherry Copenhaver made a motion to accept the Historian report and Sher Brown seconded. Motion passed.

**Librarian:** Janet Skipper asked if the three books were purchased in honor of our members who have passed away and Sher Brown said she will check with Shar Brown to find out what is outstanding. We do know one of them, the WWII Survivor book, needs to be purchased at the upcoming meeting. Janet has some library out-cards she may bring from home to use, especially

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when materials are brought from vault 3 for researching. Sher Brown made a motion to accept the Librarian report and Shirley Hodges seconded. Motion passed.

### Old Business

**Digital Newspaper Project:** Marcy Cousino reports that she received cds from the County Journal covering April 2006 through February 2010. The vast majority of these were on a weekly basis. Sherry Copenhaver copied close to 200 cds to a flash drive to get ready to send to New York. Potterville agreed to send their dvd of newspapers to be included with the project, and their papers will be included when she sends the County Journals and Eaton Rapids Flashes. She is working on correcting the Springport papers. Shirley Hodges made a motion to accept the Newspaper report and Sher Brown seconded. Motion passed.

**Frontier Days:** We discussed whether we would have anyone to run the bake sale and if we should send a letter asking for donations for a 'bakeless sale' as we have several people who will not be participating that normally participates each year. Becky Kendall, Marijo Wakley, Janet Skipper and Marcy Cousino volunteered to help run the bake sale this year.

Jim Kendall requested a get-together where we could brain-storm fund-raising ideas for our projects. Sherry Copenhaver raised the idea of having an organization session in conjunction with this.

Next Meeting: Monday, June 11, 2018, at 6:30 p.m.

A motion was made by Liz Jones that the meeting be adjourned; seconded by Sher Brown. Motion passed. Meeting adjourned at 8:13p.m.

Respectfully submitted,

Sherry Copenhaver, Recording Secretary