

EATON COUNTY GENEALOGICAL SOCIETY  
BOARD MEETING  
October 9, 2017

PRESENT: Sher Brown, Chuck Chamberlain, Judy Chamberlain, Dianna Emerson, John Evans, Liz Jones, Becky Kendall

ABSENT: Marcy Cousino, Bill Haines, Shirley Hodges, Kent MacDonald

VISITORS: Chris Brown, Doug Emerson

The meeting was called to order at 6:38 p.m. by the President, Chuck Chamberlain.

REPORTS:

- Judy Chamberlain, Minutes
  - The minutes of the September 7, 2017, meeting were reviewed. There was one correction: the amount due for the bus trip is \$750 instead of \$700. Motion by Sher Brown that the minutes be accepted with the correction; seconded by Dianna Emerson; passed.
- Sher Brown, Treasurer
  - Pay Pal account – Sher stated she had spoken with a person at Pay Pal regarding getting the name changed on the account. They would not give her any information since her name was not on the account. Chuck Chamberlain will have to contact them to change the name. Sher has changed the password.
  - Budget – Sher went over the 2018 budget with us. There were some increases and some decreases on the expense side. The amount of \$300 was included for new scanners per Sherry Copenhaver's request as well \$1,000 for the newspaper project. A discussion was held on the revenue side regarding the amount listed for membership income. The amount stated did not include the memberships that had come in through Pay Pal. Dianna Emerson, the membership secretary, was able to calculate how much had been received through Pay Pal so that could be added. A separate line will be added for the snack fund and the remaining revenue in the Pay Pal account as these were not included in the revenue. Sher stated that she would like to keep \$2,000 in the Pay Pal account so that once the Society has a debit or credit card for this account then technology purchases can be paid from that account. That way the person ordering the item will not have to use their personal funds and then get reimbursed.
  - A motion was made by Judy Chamberlain to accept the budget with the corrections; seconded by Dianna Emerson; motion passed. Sher is to email a copy of the corrected budget to the Board members before the October 18, 2017, General Meeting.
- Dianna Emerson, Membership
  - There are currently 150 members. There are 117 paid, 23 spouse, 2 life time and 8 complimentary memberships.
- Marcy Cousino, Newspaper Digitizing
  - No report

- John Evans, Technology
  - Judy Chamberlain was in the office during Frontier Days when Sherry Copenhaver was trying to use the computer on the front desk to look up information in the database for visitors. Sherry stated that the computer was very slow and that this is an ongoing problem, not only with this one but the other one as well. Her recommendation was that we look into getting new computers. A discussion followed regarding this. A recommendation was made that one computer be replaced per year unless something happens to both of them. John stated he would need to know which computer they would like to have replaced first. He will need to check with Sherry and/or Marcy Cousino on this. John will check on the price for one computer. In the meantime, he will go into the office when he has time and see if he can figure out what can be done to improve the operation of the computers.

#### OLD BUSINESS:

- Bylaws – Judy Chamberlain provided each one with a copy of the By-Laws as they currently stand and a copy of the recommended changes to them. This will be a total major revision. After further review of the requirements for By-Laws and after meeting with Bill Atkinson on the recommended changes and how to add one item that was needed, it was determined that some items that were in the Articles that were deleted at the September Board meeting needed to remain in the By-Laws. The Items that need to remain and be incorporated into remaining Articles are as follows:
  - Items #1 and #4 in the current Article VIII, Phone/Email Voting.
  - Item #1 in the current Article #XI, Committees and Special Officers.

A motion was made by Sher Brown to accept the changes as presented; seconded by Liz Jones; motion passed. A copy of the listed revisions is attached to these minutes.

- Resident Agent – Judy Chamberlain stated that Shirley Hodges needs to submit a written resignation and sign a Resignation of Resident Agent form. Judy has emailed Shirley to let her know and attached the form for her signature which Shirley will then send back to Judy. This is in addition to a Certificate of Change of Registered Office and/or Resident Agent form that needs to be sent to the State of Michigan along with a check for \$5.00. Sher Brown gave Judy a check to cover this. Judy will send this to the State of Michigan once she receives the documents from Shirley so that both forms are registered at the same time.
- Nominating Committee – No one was at the meeting to present the slate of officers. It was understood that they had been able to fill all of the open positions. Chuck will call Marcy to find out who they are and then send out an email to the Board members asking for a vote to approve the complete slate of officers.
- Bus Trip to Allen County Public Library – only 20 people have signed up to go. Thirty-two are needed in order for the Society to break even on the cost of the bus. There were 54 people who went last year. It was noted that no one from Marshall or Coldwater had registered yet. Shirley Hodges will be notified of the status. She has not been able to pursue this as she has in the past due to the ongoing illness and hospitalization of her husband.

#### NEW BUSINESS:

- 501(c)(3) – In going through prior minutes, it was noted there was a discussion regarding the Society applying to be a 501(c)(3) organization and what the cost would be. The filing fee is \$275. Sher Brown stated that the Society comes under the umbrella of the Courthouse Square Association. Chuck stated that we need documentation as to whether or not we are. He will contact Julie Kimmer to have her come to a meeting to discuss this. This also relates to liability insurance needs or any other item for which the Society might be covered under them.

- Speakers – Shirley Hodges will not be able to speak in November. Jeff Mason has agreed to fill in for that meeting. He is to send Chuck a list of potential topics. Lori Fox will be speaking on October 18. Her topic is “Did I Really Read That?”
- The refreshments for the October General meeting are to be provided by Jim Collins and Jo Glasgow.

A motion was made by Liz Jones that the meeting be adjourned; seconded by Sher Brown; passed. Meeting adjourned at 8:02 p.m.

Next Meeting: Monday, November 6, 2017 at 6:30 p.m.

Respectfully submitted,

Judy Chamberlain, Recording Secretary