

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING MINUTES
May 8, 2017

PRESENT: Chuck Chamberlain, Judy Chamberlain, Dianna Emerson, John Evans, Shirley Hodges, Liz Jones, Becky Kendall,

ABSENT: Sher Brown, Marcy Cousino, Kent MacDonald, Sharlene Thuma, Marijo Wakley

VISITOR: Doug Emerson

The meeting was called to order at 6:35 p.m. by the President, Chuck Chamberlain.

REPORTS:

- Marcy Cousino, Newspaper Digitizing
 - No Report
- Sher Brown, Treasurer:
 - A report will be emailed to board members.
- Judy Chamberlain, Minutes
 - The minutes from the April 12, 2017, meeting were reviewed. One correction is the spelling of Sharlene Thuma's first name. A motion was made by Shirley Hodges, seconded by Liz Jones that the minutes be accepted. Motion passed.
- Dianna Emerson, Membership
 - The 2017 total number of members to date is 124. Of these 97 are paid, 21 are spouses, 4 are complimentary (speakers) and 2 Life memberships. This number is down from 2016 at this time as there were 167 members.
 - On May 8, 2017, she sent out a mailing to 58 people who were members last year but have not renewed their membership for this year. This mailing included a membership application, an ECGS information page, a registration form for the 2017 Allen County bus trip, and a flier for the Eaton County History Newspaper Project.
 - She recommended mailing out reminders to all members at the beginning of 2018 rather than using the email method.
 - Motion by Judy Chamberlain, seconded by Liz Jones that the report be accepted. Motion passed.
- John Evans, Technology
 - He comes into the office to update programs as needed and is currently in the process of updating the Toshiba laptop to Windows 10. All systems are working well at this time.

OLD BUSINESS:

- Bylaws/Policies and Procedures Review – Chuck received the information he had requested from Barb Smith regarding the minutes, by-laws, duties and procedures. Some of the backup documentation, such as copies of motions that were made, is missing. A motion was made by Shirley Hodges that Chuck and Judy Chamberlain do a review of all of these documents to get them in compliance with the minutes. Seconded by Becky; motion passed.
- Frontier Days – Still need a coordinator. We need to begin requesting volunteers in June, as well as getting the signup sheets done. Judy stated she would be willing to make sure we have the supplies that are needed. The schedule is as follows:
 - Thursday – setup
 - Friday – 10:00 a.m. to 5:00 p.m.
 - Saturday – 9:00 a.m. to 5:00 p.m.
 - Sunday – 12:00 p.m. to 4:00 p.m.
- Volunteer and Training Procedure Manual – No update on this

NEW BUSINESS:

- Facebook Queries – Shirley raised the issue of missing out on an opportunity to help people with their queries that are asked on the Facebook page. She was able to find some information that helped one person in response to a query. Is this something that volunteers could do? After a discussion on this, Shirley volunteered to work on something to put on the Facebook page regarding how to find information through ECGS.
- Speakers – The speaker schedule is as follows:
 - May – Jesse Lasorda
 - June – Brenda Leyndyke from Calhoun County
 - July – Potluck at the Lawrence Avenue Methodist Church with Gail Junion-Metz as the speaker (this has been confirmed with the church; Sharlene is to sign the agreement)
 - August – Shirley will work on getting Lori Fox to speak
 - September – Dan Earl (there is a \$100 fee)
 - October – Shirley will speak with Jim Moses about doing “Odd Things in the Census”
 - November – Shirley Hodges

It was noted that if the speaker charges a fee then the check should be made available to them the night of the meeting.
- Newsletter – There was a discussion regarding how often the newsletter should be published, the content and other ideas. Shirley and Liz will speak with Sherry Copenhaver on this to get her input.
- Nominating Committee – It is time to get this in place.

The next board meeting will be on Monday, June 12, 2017, at 6:30 p.m.

A motion was made by Liz Jones that the meeting be adjourned; seconded by Becky Kendall. Motion passed. Meeting adjourned at 7:50 p.m.

Respectfully submitted

Judy Chamberlain, Recording Secretary