

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING MINUTES
February 15, 2017

PRESENT: Chuck Chamberlain, Judy Chamberlain, Marcy Cousino, Dianna Emerson, John Evans,
Visitor: Doug Emerson

ABSENT: Sher Brown, Shirley Hodges, Liz Jones, Becky Kendall, Kent MacDonald, Sharleen
Thuma, Marijo Wakley

The meeting was called to order at 6.40 p.m. by the President, Chuck Chamberlain.

The meeting was originally scheduled for February 7, 2017, but was rescheduled.

REPORTS:

- Marcy Cousino, Newspaper Digitizing
 - She is working with the Library of Michigan to get copies of the films that are needed. A copyright release has to be obtained from the Gannett Company, which owns the Lansing State Journal and other newspapers published by them, before she can get the copied films. She had spoken with Brian Merkle who has agreed to help with this process.
 - She found that 20 of the newspaper reels from Olivet are now on Tom Trynsiski's website, <http://www.fultonhistory.com>, and are searchable.
- Sher Brown, Treasurer: No report. However, she did email a copy of the January 31, 2017, balance sheet to the board later.

Checking/Savings-Eaton Federal	\$3,521.52
Snack Fund	2,220.42
CD	4,499.33
Donations	3,277.27
Petty Cash	<u>60.44</u>
Total Checking/Savings	\$13,578.98
Total Liabilities	\$89.78
- Judy Chamberlain, Minutes
 - The minutes from the January 11, 2017, board meeting were emailed to the board members. No additions or corrections. Motion by Dianna Emerson, second by John Evans that the minutes be accepted. Motion passed.
- Dianna Emerson, Membership
 - Currently there are 78 paid members plus 22 others for a total of 100 members.
 - The password for the website will change March 1, 2017. She will send out a reminder to all members.
 - Motion by Judy, seconded by John that the report be accepted. Motion passed.
- John Evans, Technology
 - The new "cloud" program, Crash Plan, has been installed and files uploaded to it. However, he needs to figure out how to load the files from the Seagate external hard drive onto the cloud.
 - The WIFI extender needs to be put in a different spot up higher so it does not get unplugged or moved. Chuck suggested checking with Julie Kimmer of CSA to see if an outlet can be installed specifically for this.
 - A question arose as to whether there is a battery backup/surge protector for the equipment. There is none at this time. John was asked to purchase this and put it in place.

OLD BUSINESS:

- Cleanup and organization day: Marci checked with Shar Thuma on this, who did not think this was needed at this time. Shar has found an EXCEL program to do a map of the rooms and list of what is on the shelves, in the vaults, etc.
- There was a question as to how the numbering system used in the library was determined as it is not the Dewey Decimal system. A former librarian had come up with the system. All of the books in the main room refer to Eaton County while the books in the other room are for other counties, state, etc.
- Board minutes on the cloud: how is this done and who does it?
- Volunteer Appreciation Day: Need to check with Sherry Copenhaver as to how folks were notified in past years.
- We do not know if there is a speaker for the March meeting as Kent was not present.

NEW BUSINESS:

- There needs to be a manual on how to do research at ECGS. Marci will work on this.
- The dehumidifier in vault #2 is not working properly so it has been unplugged. Julie Kimmer has been notified of this and it will be replaced.

OTHER INFORMATION:

- The ECGS general meeting is scheduled for March 15, 2017, at 7:00 p.m. with a social/research time at 5:30 p.m.
- The Writer's Group meets Saturday, March 25, 2017 at the office.

The next board meeting will be on Wednesday, March 8, 2017, at 6:30 p.m.

Meeting adjourned at 8:15 p.m.

Respectfully submitted

Judy Chamberlain, Recording Secretary.