

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING MINUTES
OCTOBER 12, 2016

PRESENT: Chuck Chamberlain, Kent MacDonald, Sher Brown, Dianna Emerson, Marcy Cousino, Sharlene Thuma, John Evans, Shirley Hodges, Liz Jones

ABSENT: Sherry Copenhaver

The meeting was called to order at 6.35 p.m. by the President, Chuck Chamberlain.

Judy Chamberlain was asked to be the recording secretary for the meeting in the absence of Jan Shepler who has resigned and moved out of state.

REPORTS:

- Marcy Cousino, Newspaper Digitizing – The committee had two appointments with groups in Lansing. Fourteen rolls of microfilm from the Eaton Rapids paper have been sent to New York for digitizing. They will know the results on the grant application in November.
- Sher Brown, Treasurer
 1. Financial Reports - Copies of the Balance Sheet and Profit/Loss Statement were made available. The total income year-to-date is \$5,507.55 and expenses total \$3,593.24, with a net income of \$1,916.18. The checking/savings account total is \$13,538.71. Motion by Liz Jones, seconded by Kent MacDonald that the treasurer's report be accepted. Motion passed.
 2. Frontier Days Report – \$1,451.02 income received; \$252.29 expenses; net profit \$1,198.73.
 3. Budget – Copies of the proposed budget were provided and reviewed. Chuck had a question on the insurance policy as to what it covers. Since no one was sure, he will review this policy. The following additions were made to the budget: \$200 for copy paper, \$700 for new computer purchase (see Technology report below), Cloud cost increased to \$150, and \$100 for bond policy for the treasurer. There was a discussion regarding the support of the microfilm digitizing project. A motion was made by Sher Brown and seconded by Shirley Hodges that an amount of \$1,000 be added to the budget for 2017 for newspaper digitizing to be paid on February 1, 2017. Motion passed. NOTE: It was later discovered that the board had not approved the revised budget. An email was sent to the board members. Shirley Hodges made a motion to accept the budget as revised, seconded by Liz Jones. Motion approved.
- Dianna Emerson, Membership – There are currently 144 paid memberships plus memberships that have been provided for speakers with a total of 164 members which includes spouses of members.
- John Evans, Technology – While discussing the budget, Chuck asked John if we will be needing one or two new computers in 2017. John stated there have been problems with the one used for the microfilm reader so plans should be made to replace that computer. The WIFI router needs to be replaced. A new one would cost around \$200 (\$300 already in the 2017 budget that would cover this). A question was asked about the compatibility of the micro reader software with a newer computer system. John will try loading this program on one of the laptops with Windows 10 to see if it will work. If not, then a newer version will need to be purchased. John will check on prices for a new desktop as well as the micro reader software.
- Sharlene Thuma, Nominating Committee – There are two vacant positions for which they need nominees. These are recording secretary and trustee. Mary Jo Wakely had indicated an interest in either position, but Sharlene has not been able to contact her. Judy Chamberlain agreed to run for the recording secretary position. Becky Kendall has agreed to run for trustee. There was a question as to what the terms of office are for the trustees. There are three trustees. The term of office is three years with one trustee elected each year. We also need to review the past by-laws and minutes to see what officers are to be elected, the term of office, and when the term expires. There was also a discussion about changing these terms of office/expiration so that all officers do not have to be elected each year. Sue Thompson, a member of the committee, is going to try to find minutes to see who the past officers have been.

OLD BUSINESS:

- Bus trip in November – Shirley stated that there are currently 44 people signed up to go. Jackson has people who want to go as they were not able to do their trip this year. Chuck asked about liability insurance coverage for this trip. Does the bus company cover this or does the organization need to provide additional coverage? (Shirley checked with the bus company and they take care of this.)

NEW BUSINESS:

- There was a discussion as to what information will be included on the new Cloud storage program. Sherry Copenhaver will need to provide this information. An additional \$50 was added to the proposed budget, but we will need to know if more will be needed.
- Dianna asked about sending out emails to people for whom she has an email address to notify them about renewing their membership for 2017. It was agreed that this could be done, with a postcard sent out the first of the year as a reminder. Also, people who were once members but have not renewed should be contacted to see if they would still be interested.
- PayPal account – Chuck needs to contact LACFU to get the account numbers to provide them to PayPal.

OTHER INFORMATION:

- Volunteer Appreciation Day will be held Saturday, October 29, 2016, 9:00 a.m. at the Big Boy restaurant in Charlotte. (NOTE: There has been a discussion by members of the board since the meeting regarding this. The date is not workable at this time. A new date will be set.)
- The program for the October ECGS meeting will be the first of a series films called “Discovering Your Roots” by Professor John Phillip Colletta who is a genealogist. Kent MacDonald purchased the full set of these and will donate them to the Society.
- The program for the November 9, 2016, meeting (note different day) will done by Jeff Mason on genealogy resources in Pennsylvania.

The next board meeting will be on Wednesday, November 2, 2016, at 6:30 p.m.

The meeting adjourned at 7:55 p.m.

Respectfully submitted

Judy Chamberlain, acting Recording Secretary.