

Eaton County Genealogy Society

Board Minutes for October 6, 2014

Present: Bill Haines, Chuck Chamberlain, Liz Jones, Shirley Hodges, Sher Brown, Barb Smith

Those present constituted a Quorum

Bill called the meeting to order at 6:30 PM October 6, 2014

Old Business:

1. Job descriptions for committee chairs and procedures: These are being worked on but not finalized yet.
2. Computer upgrades: These are being worked on but some problems have arisen that were unforeseen.
3. The Historian position is still open.
4. Quest stories and input are due November 1, 2014 in order to be ready for printing.
5. Backups for critical positions:
 - A, The issue of a backup for position of Treasurer comes down to affordability. We need a quote for a bookkeeper.
 - B. Membership and Webmaster positions need backup instructions.
 - C. There is a need for someone to be responsible for the Bake Sale and Bus Trips.

New Business:

1. Budget for 2015: Discussion related to increasing the Software limit to \$500.00. The postage and handling increased to \$200.00. Miscellaneous office supplies to \$150.00. A discussion related to adding an amount for Capital improvements such as computer and/or copy machine, etc. It was voted on that the treasurer's budget proposal be prepared and presented at the October meeting with vote to occur in the November meeting. The budget is to be posted on the website.
2. There was some discussion of the non-profit 501c3 corporation filings and this will be revisited and investigated further as to costs, benefits, time line etc.
3. The newsletter looks good and Sherry needs feedback. It was discussed that we need to be especially sensitive to security issues when publishing the newsletter online. The membership will be asked to help name the newsletter.
4. New Members dues and benefits were discussed. A motion was made by Sher Brown to accept new members only from October 1 through the end of the year to receive access to the "Members Only" section of the web site by paying the 2015 dues. Motion was seconded by Shirley Hodges and passed with 2 abstentions.
5. A discussion as to a By Law change for eliminating the meeting structure. This is to be presented to the membership in the October meeting and voted on in November.
6. The Volunteer Appreciation Day will occur on October 18, 2014, at Noon and we need a signup sheet to help plan for the ordering of food.

The meeting concluded at 8:30 PM

Submitted by Charles Chamberlain