

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING
JULY 7, 2014

The meeting was called to order by President, Bill Haines at 6:35pm. At the Charlotte Courthouse.

Bill Haines mentioned the changes in wording and terminology used for the different **Officer Positions and their Descriptions**. Bill mentioned that the **Duties of Officers, Committee Chairs and Committees document** is a fluid document and does not require a vote of the Board. Discussion was held on the descriptions of the **Membership Benefit Committee and the Trustees**. Trustees have over-site status and is required by law and that the Trustees are voting Board Members with shared responsibility of our ECGS. The Membership Benefit Committee needs a chairman and committee to set up their responsibilities. Finalization language will be drawn up for later confirmation.

Changes include: To standing committees delete Eaton County Genealogical Quest, add Members Benefit Committee.

Duties of Executive Board: **DELETE, Make decisions on disposition of irrelevant or duplicate holdings of the Society. See donation form for disposition instructions).**

Duties of the Vice President: **ADD** to item 2, Act as the Program Chairperson, maintaining a list of available speakers and providing a speaker, **ADDING: or meeting program (such as a round table discussion)**, for each monthly membership meeting. **ADDING** to item 3: **When booking a speaker for a meeting, verify what is needed from the Society and what their fee is. If no fee is required, a year's honorary membership may be offered. If membership is accepted in lieu of fee, notify Membership Secretary.** Item 5: Notify Webmaster when meetings are booked so meetings can be added to Programs web page. **ADD** to Item 5, Have programs for a year set up.

Duties of the Corresponding Secretary, **DELETE** item 3, **maintain a list of names and addresses of members willing to do research on requests which come into the Society.**

Duties of the Membership Secretary, **ADD** item 5: **Notify webmaster of new members to be added for access to the Membership Section of the website.**

Duties of Treasurer, item 7 **spelling error**, should read: The Treasurer is responsible for submitting a tentative budget, including a revenue **forecast** to the Executive Board in October of each year.

Duties of the Trustees, **DELETE**, item 4, **The duties of the Director/Trustees include: Duty of CARE, Duty of Loyalty, Other Fiduciary duties.** **ADD:** Trustees have over site of our Society and are voting members of the Board with shared responsibilities.

Duties of Room Volunteers, **DELETE** the word **typing**, **ADD, other Society projects** as needed.

Duties of the Editor of the Eaton County Quest, **DELETE**, in item 1, Be responsible for the content and layout of the Society's publication, **known as the "Eaton County Quest"**

These are examples of some of the changes in wording, errors, and content. A final draft will be presented at a later date.

Our ECGS **Strategic Plan** is current.

Computer upgrades and status are progressing. Replacing Windows XP is in the works, and a means to handle the payment was discussed.

Discussion was held on the off site Cloud storage and any vulnerabilities.

Discussion was also held on the possibility of a corporate card in order to have computer software and office essentials purchased.

Historian position is still open and no one has stepped forward yet.

NEW BUISINESS:

Bill Haines mentioned the importance of the Membership Group Committee getting started ASAP to address issues facing our ECGS and our future. We need your help in this!

Items mentioned were: What can ECGS do for our members to make joining positive and unique.
Possibly using PayPal for online memberships and other purchases.

Sherry Copenhaver agreed to temporarily chair the Membership Group Committee and has scheduled the initial meeting for Wednesday July 23, 2014 at 6:30pm. The committees function will be addressed. Also what wants you to become a member of the ECGS. Lengthy discussion held at this time.

Bill Hines mentioned that his wife Carolyn would be willing to temporarily step in and finish off the two last remaining Quest editions if the information was sent electronically with out any retyping. At this time definite deadlines of September 15th and December 15th have been mentioned. Anyone interested in doing a human interest story, member or non member is welcomed. Old family recipes with a story are also welcome.

Shirley Hodges mentioned the possibility of needing refreshments for up coming membership meeting. Bill Haines, said he could stop for cookies, and July Chamberlain said she would help. Thanks guys!

Agenda for membership meeting:

Members Benefit Committees

Frontier Bake Sale sign up sheets, workers and food.

Bus Trip, Nov. 1, 2014

Shirt Orders

Committee Descriptions available on front table

Quest Articles

Facebook page

Meeting adjourned at 8:15pm.

Respectfully Submitted, Jan Shepler, Recording Secretary