

Board Meeting Notes for January 13, 2014

The January 2014 board meeting was postponed from January 6th to January 13th due to bad weather. There were four people who attended (Bill Haines, Barb Smith, Gary Copenhaver & Sherry Copenhaver), so this was not a formal meeting. Following are notes about the items we discussed.

The tri-fold membership brochure needs a couple of corrections. Sherry will send these to Bill Haines, who now has a digital copy of the brochure. Bill will find the best-priced printer to get a number of these printed.

Township Records: While the actual project of going to the various townships to see what we can digitize for our Index System has been postponed, an e-mail was sent to the Township Clerks to explain that we would like to do this in the future and to ask them to consider donating any materials that they would like to get rid of.

Business Plan: The Treasurer will provide a report of income from last year. We would like to expand the business report (budget and income) to a five-year plan at some point.

Assistance for corresponding secretary: Picking up and handling the mail from our post office box is being taken care of by Sherry Copenhaver. We will have to be notified from Marcy if she needs help with queries.

Strategic plan implementation - updates: Julie Kimmer will contact the school curriculum director about possible programs with us and who we could contact. Julie mentioned that self-contained kits are popular and they have four different projects that they loan out. She will leave them with us for a few days to see if the existing ones give us any ideas. Barb Smith said perhaps the Monday Night Indexing group might be interested, so we will have them there for next Monday night. PayPal: Jan Sedore is going to give an informal class on using PayPal and once some of us learn this, we can plan on how to use it for our society. If we add things to Ebay to sell using PayPal, someone will have to process the orders. Publicity: We should come up with a calendar of events for the year, even if some of them are ball-park time frames for the article we would like Joy Black to write for us in February or early March. Gary will begin the plan for a volunteer event in the spring. Barb & Sherry will work on getting the 'Members Book' (for lack of a better title at this point) emailed out to members to get information to add to the book for each member that would like to be included. Barb will send out the officer duties so they can be updated to create an Officer Manual. Indexing Projects: We would like to come up with some indexing projects where people could take them home to work on them. Sherry will contact the Charlotte Library to see if there is some type of joint-effort we could work on, such as possibly having the library copy (or scan) materials, then we could index and provide the

indexes to them. Bill will contact Sher about the status of AT&T and our network. Bill will contact John about setting up a separate meeting with him to work on our computers and plans for them as soon as John has some time to do so.

Indexing our library holdings: There are some things in our library that have not been indexed yet. These include some newspapers in vault 3, some various books on top of the file cabinets in Vault 1, many of the Genealogy books in Room 2 and many of the Vertical File folders in Vault 1. If anyone wants to work on these, there will be a list of what has already been indexed available soon.