

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING
DECEMBER 9, 2013

The meeting was called to order by President, Bill Haines at 6:36pm. Those in attendance were Bill Haines, Gary Copenhaver, Barb Smith, Jan Shepler, Sherry Copenhaver. A quorum was not present, so no official action was taken.

OLD BUSINESS:

By-Laws review: Bill Haines mentioned that the most important changes were taken care of at our general Membership meeting in November and any further updates will be looked at in the Spring.

Township Records: Marcy Cousino was not in attendance, but Sherry Copenhaver said she will call the Townships and at least let them know not to throw out any records of importance, and to let us know where they are, so at a future date we can start work on them.

The Snacks and Soda for office and meetings need to be checked. If Marcie could give Bill Haines a shopping list, he is willing to purchase the supplies. Also, they will soon be putting a lock on the room where the water and soda is kept.

Funeral home database: Barb Smith will call Sue Polhamus for the Pray and Burkhead Green information. It is almost complete and we need to complete this project.

Website: Sherry Copenhaver is still working on the website, and John Evans has agreed to head our tech team for the computers, along with Steve and Scott Smith along with Sherry. They will use their expertise in this area as documentation is very important. Sher and Char will also help. Discussion held.

Sherry Copenhaver raised the question of indexing on Monday nights between 6-8pm. And that we may want to call ahead before going down to library. Barb Smith graciously consented to calling her at 321-543-1227 to make sure there was someone there, especially during the Christmas season.

Bill Haine will ask Bill Atkinson for an electronic copy of the Societies tri-fold information and application form so we are able to print off several copies to have an adequate supply. Discussion held.

NEW BUSINESS:

Barb Smith reported that the 2014 membership mailing is going out.

Bill Haines mentioned he will ask Sher Brown for a estimated Business Revenue outline. We could only identify the Bus Trip, Frontier Days Bake Sale, Snacks and undesignated contributions and dues as our only source of income. If we fall short in any of the areas we will need a back up plan.

Corresponding Secretary, Marcie Cousino is in need of a lot of help in research. Her time is very limited. We are in need of people to help in the library and respond to inquiries. We are in need of a list of persons who will do research and give the person inquiring that information. Discussion held.

Gary Copenhaver is going to check the signature form at the Post Office to see who can collect the mail.

Discussion was held at limiting the hours of the library being open. Maybe changing days to Tue, Wed. and Thurs. and/or call for an appointment until further notice. Winter hours. We are in need of 4 people to help cover the library hours. Someone can do one day a month, that would be a great help. Contact Marcie Cousino or Gary Copenhaver. HELP!!

Strategic Planning will be on going and will be revisited every month so we have an idea where we need help and what has or has not been accomplished.

Barb Smith mentioned that every board member needs to describe what their duties are in writing in addition to what the Policies and Procedures say, because there is always more to their job then what is listed.

Motion to adjourn made by Jan Shepler, seconded by Barb Smith.

Meeting adjourned at 9:00pm.

Janyce Shepler, Recording Secretary