

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING MINUTES
NOVEMBER 4, 2013

The meeting was called to order by President Bill Haines, at 6:30pm.

OLD BUSINESS:

Bill Haines mentioned two very important items to discuss, **By-Law changes**, the provision on quorums and e-mail and phone voting. Motion made by Sher Brown and seconded by Shirley Hodges to make the quorum 6, and have phone and e-mail voting, and that the results are recorded by Recording Secretary. Motion passed.

Number two was **Proposed Budget for 2014**. Sher Brown gave a proposed budget and lengthy discussion was held on all items and the areas where increases maybe needed. Computer equipment, DSL is going away and Sher Brown will look into costs of U-Verse or AT&T, in addition the web page up date will cost approximately \$600.00. Postage increase is coming, and microfilms expenses. For special projects such as equipment it will need to go to the membership for approval or we may be able to go to membership for donations. Motion made by Shirley Hodges and seconded by Barb Smith to present the budget to membership. Discussion held.

Bill Haines also brought up the need for set up for the Strategic **Planning Session on November 9, 2013** at the Congregation Church from 9am to 4pm. Sher Brown reported that 3 rooms are available for set up. Discussion was held on items needed for the main session and break out sessions. A Skype session was held with our moderator Deb Deal and we discussed her needs for this Strategic Planning Session. Coming up with immediate goals, 6 months goals, one year to five year goals, and to make sure we are meeting our mission statement. And the need to report our strengths, weaknesses, and threats. An outline of the session was discussed.

Motion made by Barb Smith, seconded by Sher Brown to extend an Honorarium, which is \$100 to Deb Deal our moderator for the Strategic Planning Session. Motion passed.

Motion made by Shirley Hodges, seconded by both Barb Smith and Sher Brown to pay for Deb Deal's expenses, hotel room \$210.00, mileage at .35cents, and meals. Motion passed. Approximate cost for these items and honorarium is \$625.00.

Bill Haines reported that the **treasurer's review** was complete and went very smoothly. Sher Brown will get together with Steve Smith to address chart of accounts and beginning balances along with any other issues.

Cookbook project, it was unanimous that we table this project until spring.

Township records are progressing, this will take time. Contact Marcie Couisno if you would like to help.

Snacks and soda room supplies: Marcie reported that there has been some pilfering by students of our supply and they may be locking the door. We are in need of a person to handle the supplies of soda's and snacks, it will be brought up at our membership meeting. There were people who indicated they would be willing to help on our survey, but because our survey had no names we are in need of these people to come identify themselves, please.

Publicity Chairman, Joy Black has offered to help in this area, she is currently not a member. Discussion was held on maybe an Honorarium.

Barb Smith reported on **membership cards** being sent out as a reminder of our meetings to some members and wondered about continuing this practice. Discussion held and it was unanimous that it continue.

Website space expansion, Sherry Copenhaver reported we need to expand our site, at this time we are limited to what we have, thus the increase in computer expenses. With a new service we would have limitless space. Marcie Cousino mentioned that adding more information on the cemetery site, such as dates and other info. Would be helpful. The cost at this time is about \$600.00

Funeral home databases were check into by Barb Smith on Pray Funeral home and Sue Polhamus has the index complete but coordinating other names with the deceased person is not. As far as Burkhead-Green Funeral home Barb will check with Sue on that one.

NEW BUSINESS:

Website review by FGS, Board will look at new pages and suggestions, this will be an on going project. Discussion was held at this time.

Concern brought up by Barb Smith regarding **Quest** publication as we are behind in getting it out, and how should she proceed with renewal memberships with the Quest. Sher Brown reported she will have the next issue out shortly and the last one shortly after that. Discussion held. A letter will accompany membership renewals stating up coming publications of Quest.

Meeting adjourned at 8:35pm.

Respectfully submitted, Janyce Shepler, Recording Secretary.