

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING
OCTOBER 7, 2013

The meeting was called to order by President Bill Haines at 7:30pm. At the First Congregational Church, 106 S. Bostwick St., Charlotte, MI. A quorum was present.

Bill Haines, Gary Copenhaver, Sherry Copenhaver, Barbara Smith, William Atkinson, Shirley Hodges, Janyce Shepler, Sher Brown.

OLD BUSIBESS:

Bill Haines mentioned the two major items tonight were the Heritage Conference and our Strategic Planning session.

Sher Brown brought up the need to inspect the rooms for the Heritage Conference before other meetings started in those rooms. The Board inspected the rooms available and decided on the basement area of the church, because of size and access for speakers and luncheon. Discussion held.

Motion made by Sher Brown we have the Side Street Deli supply the liquid beverages for this event, seconded by Shirley Hodges. Motion passed.

Question brought up if Side Street Deli was delivering or we were picking up, Sher Brown will follow up and find out. Sher will also place order for lunches and will contact Julie to see if extra's are needed.

Bill Haines mentioned the need for set up, which was set for 5:30pm, Friday, October 11th at the church. AV equipment and coffee supplies will be needed and Bill Haines will bring the projector. Extension cords and duct tape are also needed along with back up lap top computers. Sherry Copenhaver will bring hers. We will need to be here 7:30am. Saturday morning for starting coffee pots and donuts and cookies. A long with setting up the Court House with coffee and 25th Anniversary Cake.

Barb Smith volunteered to have agenda's for Conference printed up. Quantity will be determined after we look at reservations that have come in. Some reservations will not be until as late as Wednesday. Clean up will take place at anytime after we are finished.

Discussion was held on the Strategic Planning Event and the need for a moderator. Shirley Hodges talked to Ohio Genealogical Society trustee, Deb Deal. Motion made by Shirley Hodges to hold the Strategic Planning Event at this church, First Congregational, 106 S. Bostwick on November 9, 2013 in the Annex building, seconded by Barb Smith, motion passed. Deb will need some background on our Society and some of our issues. The session is schedule for the whole day. A need for a conference call was discussed.

Motion made that the direct cost of Millage, food and Honorarium be provided by ECGS and the cost to be determined. The Board will be in contact with Deb Deal. Discussion held. Preparation plans will be setting up room or rooms and determine what supplies will be needed after talking to Deb.

Sherry Copenhaver mentioned the software Survey Monkey and to use paper and electronic methods and advertise on our ECGS web page. Suggestions for questions for survey please give to Sherry Copenhaver, she also mentioned she will look for old survey and see what questions were asked there.

Suggestions from the board were: What is it that you Like, Dislike, Concerns you may have, Direction of our Society, etc.

Treasurer's review has not taken place yet. Bill Haines was unable to get an additional volunteer. Motion made by Janyce Shepler to have Bill Haines review reports of previous treasurer and report, seconded by Sherry Copenhaver and Shirley Hodges, motion passed.

Bylaws review and policies and procedures review was tabled until next board meeting. Barb Smith and Bill Atkinson will look in to changes suggested by FGS.

Bill Haines mentioned the mailing for non-renewing members will go out with our annual renewal notices.

Cookbook project, discussion held on timing and costs.

Tri-fold brochure for ECGS discussion was held on the new format presented by both Bill Atkinson and Bill Haines. It was decided as a Board that the format presented be used and available for the Heritage Conference. Barb Smith will look in to cost on 70# off set.

Township records, not report

ECGS Shirts, Bill Haines brought in the first batch. He mentioned that for \$2.00 more than the Tab Shirts you could get a sweat shirt. Orders will be taken at the general meeting.

Sherry Copenhaver, web master mentioned the site contract is coming up and we need to up grade, as we are at capacity. To have unlimited space with the same company, Holstein, cost would be double for the year, approximately \$230.00. Discussion held. Motion made by Jan Shepler to take to the general membership meeting for discussion, seconded by Sher Brown, motion passed. Bill Haines will present it at our next membership meeting.

New Computer/software report, was that at this time none are available at this time. Discussion was held because funding is essential. Pass the basket project.

Snacks and Soda for room, Marcie Cousino has been maintaining the inventory, but some one else is needed help with getting the product amounts needed.

Tax exempt question. Discussion from previous meeting to see if we are tax exempt, we are not, no letter was ever received, and therefore the tax for the new projector will need to be paid to Office Max. And that we need to keep track of taxable items and report it every year.

The Mission Statement that was sent in in 1994 represents pretty much our goal. It states "the purpose to which the corporation is organized are To promote genealogical research and preservation by it's members and to promote policies and programs designated to enhance those purposes."

The Charlotte High School Class photos is off the calendar at this point due to time necessary to do the job correctly. There would be a lot of deframing. Shirley Hodges mentioned that year books are always welcome, and that some attorneys that have clients with records or books that they do not toss them, but check with a genealogical or historical society,

Publicity chairman position will remain the same and no change needs to be made to description. They would provide publicity in papers and we need to procure contacts in that area. Bill Haines volunteered to handle press releases for now.

Publications, the Quest, Sher Brown is handling.

NEW BUSINESS:

Sherry Copenhaver brought up the copying fee for persons using their own flash drive, and the size of the project being copied. We are in need of a guide line for prices. Paper copies have to cover the price of paper and copy toner. More research needs to be done.

Sherry Copenhaver also mentioned, she made contact with the new director of the Charlotte Library and she mentioned a partnership and was very receptive.

Funeral home database, Pray Funeral Home and the electronic files, Barb Smith will contact Sue Polhamus as to the status of the books.

The November 2, Allen County Library buss trip is coming up, get reservations in now. Also, we are in need of a helper, coordinator for the bus trips. Some one please consider doing this.

Meeting adjourned at 8:39pm.

Respectfully submitted, Janyce Shepler, Recording Secretary.