

EATON COUNTY GENEALOGICAL SOCIETY
BOARD MEETING MINUTES
JULY 15, 2013

The ECGS Board meeting was called to order at 6:35pm by Vice President Bill Haines.

Bill Haines mentioned that the Policy and Procedures Committee consists of Barb Smith, Bill Atkinson and Sher Brown. The Committee will look over all Policies and Procedures and report back to the Board on their recommendations on up dating the information. The information is also available on our ECGS web page.

Bill Haines also reported the need for an Audit committee to audit the treasurer's books, Bill Haines, and one or two volunteers are needed to complete this task as soon as possible.

Shirley Hodges brought up the need to look through the past two or three years of membership history to see where we might be able to have some of our former members rejoin. Discussion was held at this time.

Bill Haines brought up the fact that we need to up date our Membership Information and Application. Bill Atkinson recommended a trifold, 70# off-set in an Ivory color. Cost estimates are needed. Bill Atkinson will do some price checking. Bill Haines will e-mail a mock up to the Board Members to look at and make suggestions. They were going to get a quote from Ed Dunnings, Barb Smith will look in to that.

Sherry Copenhaver asked for ideas for the Membership web site, such as adding more information to the cemetery site such as when born, died, other names listed, or featuring headstones from a cemetery each month. Because of limited space on our web site we could only put up a limited number each month.

Marcie Cousino volunteered to contact all the Townships in Eaton County and see what township records they would be willing for us to copy.

Bill Haines brought up the "Wish List" for potential designated contributions. The Video projector has pledged or committed about \$370.00. The price of an XGA projector is about \$429.00. Also on the list is a laptop computer.

Also a new software up date for the ECGS operating system in the office. We are currently on Windows XP and as of April, 2014 you will not be able to get support for that system, and we need to up date to Windows 7. Bill Atkinson suggested we get a consultant or company to come in and set up the Windows 7, because it is connected to the printer and we need to make sure things run smoothly.

It was suggested that we ask Steve Smith for a general ID for Board Members to access the office computer.

Office issues were brought up by Shirley Hodges, regarding the humidifiers in the vaults and the need for them to be emptied two or three times a day. We need suggestions for a solution on how to insure that the probate packets are kept safe with as little moisture as possible. There is no drain in the vaults. Discussion on the matter was held.

Bill Atkinson passed around a possible ECGS Logo for shirts. It was mentioned that Barb Wright's daughter might be able to handle this project. We could take pre-orders and a straw pole from the membership, and the timing of having them available for the Heritage Conference. Board members will check with other companies to get estimated costs for different type shirts and prices for different sizes.

Motion made by Gary Copenhaver to have the cost for copies in the office be 20 cents each, seconded by Sherry Copenhaver. Motion passed.

Discussion held on the order in which to conduct our regular monthly meetings. Having a welcome first and introduction of guests, then speaker, refreshments and then back to regular meeting. This way the speaker does not have to stay during business meeting, especially if they have driven any distance.

Old business to be brought up at regular meeting will be cookbook, and the bus trip and Heritage conference, along with FGS conference in August and MGC Seminar's Saturday, October 26th.

Meeting adjourned at 8:30pm.

Respectfully submitted, Janyce Shepler, Recording Secretary